

**An Explanation of the Table Entitled
“Commonwealth Strategic Plan for Information Technology-
Strategic Goals, Related Objectives and Initiatives”**

The “Commonwealth Strategic Plan for Information Technology” (the Plan) is comprised of five Strategic **Goals**:

- Goal 1—Increase accessibility to government
- Goal 2—Facilitate IT collaboration and partnerships
- Goal 3—Ensure a trusted and reliable technical environment
- Goal 4—Create a reputation of performance for technology
- Goal 5—Increase workforce productivity through the use of technology

Each of the Goals has

- **Objectives** that describe results that, when achieved, move an entity toward its stated goal; and,
- **Initiatives**, which are actions or methods for achieving an objective; the actions or tasks an entity intends to carry out to accomplish its objectives within a specified time frame.

Because the Initiatives are the “means” for accomplishing the Plan’s Strategic Goals and Objectives, understanding them in more detail is critical to understanding “how” the Plan is proposed to be implemented.

To provide that detail in a brief but meaningful way, a Table was created which contains detailed information regarding each of the 49 Initiatives identified in the Plan. Each Initiative in the Table has a “row” that includes the following data about that Initiative:

Column 1: Strategic Planning Goals, Related Objectives and Issues

Identifies the Strategic Goal and Objective that the Initiative supports and provides a brief description of the Initiative

Column 2: New/Existing Effort

Identifies whether the Initiative is a “new” effort/activity for the Commonwealth or is one that is an extension of an “existing” Commonwealth effort/activity

Column 3: Entities Affected

Identifies which of the following entities...Agencies, Institutions, Localities, the Public...are or may be affected by this Initiative

Columns 4 through 10: ITIB Implementation Vehicles

Identifies which of seven “vehicles” that the ITIB has at its disposal which are being, or could be, used to ensure the successful completion or implementation of an Initiative

The seven vehicles are:

- Agency IT Planning (review and oversight of agency IT strategic plans)
- IT Investment Management (including, for example, the RTIP Report)
- IT Project Management (including Major IT Project oversight)
- Enterprise Architecture (technical architecture requirements and standards)
- IT Procurement (Agency Procurement Request reviews)
- IT Services (i.e. the provision of current or future services by VITA)

- IT Policies, Standards and Guidelines

Column 11: Resources from

Identifies the Commonwealth organization(s) which are, or would be, involved in providing resources for the Initiative. Goal Champions will be identified from VITA and agencies as appropriate.

Column 12: VITA Point of Contact

Identifies which VITA organization(s) are or will be the “Point(s) of Contact” for the Initiative

Of special concern for these Initiatives was the potential impact that they might have on the resources of the Commonwealth. Accordingly, each Initiative was classified according to 1) whether it was a new or existing effort; and, 2) which state entities are or would be involved in supplying resources. This approach resulted in six categories for classifying each Initiative:

- New effort-primary responsibility is VITA’s
- Existing effort-primary responsibility is VITA’s
- New effort-primary responsibility is an entity’s other than VITA
- Existing effort- primary responsibility is an entity’s other than VITA
- New effort-primary responsibility is shared among several entities
- Existing effort-primary responsibility is shared among several entities

To make this information a part of the Table, each of these six classifications was assigned a color (please see the “Key” in the upper right hand corner of the Table) and the row for each Initiative was colored accordingly. A summary of the results of this classification, “Total Number of Initiatives by Type of Effort and by Source of Resources is included on the last page of the document.